

Dear Parents and Carers,

We understand that as your child navigates their way through secondary school there may be occasions when you would like to contact members of our pastoral teams. We have recently grown our pastoral support team and we would like to share this brief guide for Year 7 support with you.

If you are in any doubt as to who is the correct person to contact, please contact our Reception team who will be able to assist you (contact details below).

Kind regards

Miss Winterburn
Associate Vice Principal – Behaviour and Attitudes
Reception team: info@horizoncc.co.uk or 01226 704230

Y7 Pastoral Team:

Assistant Principal, Head of KS3 Pastoral – Miss Sheldon
Assistant Principal, Deputy Head of KS3 Pastoral – Mr Middleton
Head of Year 7 – Mrs Robinson
Assistant Head of Year 7 – Mr Mills

Year 7 Student Learning Officer – Mr Cooper dcooper@horizoncc.co.uk

Mr Cooper works alongside Mrs Robinson and Mr Mills to manage student behaviour throughout the day. Mr Cooper works with students to tackle any barriers to learning they may encounter.

Mr Cooper can support with:

- Concerns about behaviour
- Concerns regarding bullying
- Behaviour in the community
- Attitude to learning
- Progress in lessons and friendship issues.

Year 7 Student Wellbeing Officer – Miss White lwhite@horizoncc.co.uk

(Please note, Miss White's working days are Monday, Tuesday, Thursday and Friday. On Wednesdays Mr Hickling will support Year 7 students jhickling@horizoncc.co.uk)

Miss White offers support to students who are experiencing a period of low mood, anxiety or a bereavement. Mrs White works very closely with outside agencies such as CAMHS, Mind, Children's Social Care and Targeted Youth Support. Our safeguarding leaders Mrs Ola-Craig and Miss Fox work alongside Miss White to support our students.

Miss White can support with:

- Concerns about your child's mental health and wellbeing
- Liaising with external agencies
- Signposting to relevant external support

Year 7 SEND Leader – Mrs Sunter dsunter@horizoncc.co.uk

Mrs Sunter supports our students with SEND needs and their families. Mrs Sunter oversees support in lessons and also interventions.

Mrs Sunter can support with:

- Providing information on different aspects of SEND provision (including pathway to diagnosis)
- Liaising with external agencies such as the Speech and Language Therapy Team (SALT) and CAMHS
- Liaising with class teachers regarding any information or updates you wish to be shared

Year 7 Attendance Officer – Mrs Morley smorley@horizoncc.co.uk

(Please note, Mrs Morley's working days are Tuesday – Friday)

Mrs Morley records and analyses daily attendance figures and also patterns over time. Mrs Morley also facilitates our many attendance praise initiatives.

Mrs Morley can also support with:

- Reporting absence
- Seeking advice regarding leave of absence requests
- Updating you on your child's attendance and punctuality.

Personal Development

At Horizon Community College we believe in providing rich experiences of exceptional quality, in the curriculum and through a full range of extra-curricular activities, that considerably strengthen the character and education of our students.

If you have any questions, suggestions or compliments about personal development at Horizon please contact:

Assistant Principal – Leader of Personal Development – Mrs Malson

cmalson@horizoncc.co.uk

Assistant Principal – Leader of Student Engagement – Mr Irving birving@horizoncc.co.uk