

# Paper Copy Recipients

- Sample Student (Year 1, Samples)



**Horizon Community  
College**

-  
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S70 6PD

25 March 2022

Sample Parent  
23 Sample Street  
Sample Town  
Samplety  
S4M PL3

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Sample Student (Year 1, Samples)

## **FW: Key stage 4 options**

----- Original Message: -----

Dear Parents/Carers,

I hope you are well.

As you will know, this is a very important term for our Year 9 students. Next month (February) they begin the process of selecting their Key Stage 4 options. They need to think carefully about the choices they make, so that these are the 'right' choices, and together we can support your child to do this.

Below are the key dates for this year's options process:

- **Wednesday 2<sup>nd</sup> February** – The second Y9 Data collection will be emailed to parents via the SIMS Parents App.
- **Wednesday 9<sup>th</sup> February** – There will be a special assembly for students, dedicated to the options process.
- **Thursday 10<sup>th</sup> February** – The Y9 options information will be released. This will be placed on the college website and a link emailed to families via Parentmail. This will include a pathway booklet for your child, the options form to complete and return, and subject specific videos for you to watch together. We will also be setting up a dedicated email address [options@horizoncc.co.uk](mailto:options@horizoncc.co.uk) where both you and your child can ask questions and seek advice. This will open on the same date.
- **Thursday 10<sup>th</sup> March** – This will be the date of the annual Y9 Parents Evening, online on SchoolCloud, which will provide an opportunity for you and your child to discuss potential option choices with their current teachers.
- **Wednesday 16<sup>th</sup> March** – This will be the deadline for submitting the options form. We will confirm we have received this.

Students will have their final option choices confirmed in the summer term, with a letter emailed to parents via Parentmail.

Thank you in advance for your support in helping your child choose their options for Key Stage 4 study.

Kind regards

Miss Collins

Vice Principal – Standards