

Dear Parents/Carers,

I hope this letter finds you and your family well. Further to my message yesterday, as promised, I am writing to provide you with more information about the Government directive regarding the re-opening of secondary schools in January 2021.

Government announcement on Wednesday 30th December

The Government has announced a delay to the full re-opening of secondary schools until Monday 18th January and have asked schools to 'provide face-to-face education for vulnerable children and the children of critical workers, and prioritise resources for remote education for exam year groups in line with what they would receive in class and to all other year groups as resources permit'.

Following their announcement, I met with the leadership team this morning to plan the beginning of term and to ensure all students receive sufficient support and guidance during this period of their education.

We have taken the decision to commit to providing remote education for **ALL** year groups from Tuesday, 5th January. To enable us to prepare for this, we have decided to accept the Government offer of an additional staff training day on Monday 4th January. My sincere apologies for the short notice.

Week 1 - commencing Monday 4th January

Monday 4th January is an INSET day for all staff and college is closed to all students.

Tuesday 5th January until Friday 8th January - only the children of critical (key) workers and those who are vulnerable and require additional support will return to college for on-site learning. If you are a critical (key) worker and you wish for your child to attend college please complete the form via the link below. The link will close on Sunday 3rd January at 5pm to allow college staff to plan for the return of these students.

https://forms.office.com/Pages/ResponsePage.aspx?id=fRPWdU3vWUiywks4KQSG5ZGhIKc_RMRPuUrGnbW9CytUM1E4Vkk0VjFJQVBDUtaUzNFQkJDRUc5WS4u

Students in Year 7, Year 8, Year 9, Year 10 and Year 11 will access their learning remotely, from home, using Microsoft Teams. Students will be expected to 'join' their lessons remotely as per their normal timetable. These lessons will be 50 minutes in duration to allow students and teachers to transition smoothly between lessons (see Remote learning school day below). Wherever possible we will offer 'live' lessons; however, staff absence may impact on this at times. There will be no Form period.

Year 7 - Remote learning school day							
P1	P2	Break	P3	P4 part 1	Lunch	P4 part 2	P5
9:30am - 10:20am	10:30am - 11:20am	11:20am - 11:45am	11:45am - 12:35pm	12:45pm - 13:15pm	13:15pm - 13:45pm	13:45pm - 14:05pm	14:15pm - 15:05pm

Year 8 and Year 9 - Remote learning school day						
P1	P2	Break	P3	P4	Lunch	P5
8:30am - 9:20am	9:30am - 10:20am	10:20am - 10:45am	10:45am - 11:35am	11:45am - 12:35pm	12:35pm - 13:15pm	13:15pm - 14:05pm

Year 10 and Year 11 - Remote learning school day						
P1	P2	Break	P3	P4	Lunch	P5
9:30am -	10:30am -	11:20am -	11:45am -	12:45pm -	13:35pm -	14:15pm -
10:20am	11:20am	11:45am	12:35pm	13:35pm	14:15pm	15:05pm

Students accessing on-site learning will follow the same timetable as those who are accessing remote learning at home.

Week 2 - commencing Monday 11th January

Monday 11th January until Friday 15th January – Year 11 students will return to college for onsite learning. Children of critical (key) workers and those who are vulnerable and require additional support will continue to attend college to access on-site learning.

Students in Year 7, Year 8, Year 9 and Year 10 will access their learning remotely, from home, using Microsoft Teams. Students will be expected to 'join' their lessons remotely as above. These lessons will be 50 minutes in duration to allow students and teachers to transition smoothly between lessons. Wherever possible we will offer 'live' lessons; however, staff absence may impact on this at times. Students accessing on-site learning will follow the same timetable as those who are accessing remote learning at home.

Week 3 - commencing Monday 18th January

Monday 18th January onwards – All students will attend college as per their normal timetable to access on-site learning.

As in Term 1, we will continue to work in partnership with home to prioritise the learning and general well-being of students. Please remind your children that they must;

- **wear full school uniform** when attending college
- attend all lessons via Microsoft Teams if they are not accessing on-site learning
- communicate with their teachers regarding any issues/barriers to their work
- communicate with their School Team immediately if there are any issues with their remote learning

If students have concerns with their well-being, please remember they can access support via the Student Wellbeing Hub.

Students who are eligible for free school meals (FSM) but are accessing remote learning will receive a voucher. FSM students who are accessing on-site learning will be provided with a school meal.

School Teams will be in touch on Monday 4th January with further information about remote learning and buses. We have been in touch with the bus companies and are awaiting confirmation of the services they are providing.

We will also be in touch next week about the potential roll-out of the COVID testing programme.

I wish you and your families all the best for 2021.

Kind regards

Mrs Huddart