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19th March 2020

Dear Parents/Carers,

You will be aware that the government is closing schools to most students at the end of this week .

However, from Monday we have been asked to stay open for the children of 'Key Workers' and for our students who have an EHCP. The college will therefore be open for these students only, from 9.00am to 2.15pm initially.

We are currently waiting for confirmation from the government about who will be defined as a 'Key Worker'. Once this is clear, we will ask parents who think their children should be in school next week to confirm that all parents/carers in a household are 'Key Workers' and to book a place for their child. This will be done via ParentMail and will give us a reasonable estimate of how many children we will have in college next week.

We are expected to keep the number of students in college as small as possible to protect the community, so parents must only use this service if appropriate and needed. If you are a 'Key Worker' but are able to make alternative arrangements, then please do explore these options first; however, rest assured that we are committed to supporting you and protecting your wider family members.

I would also like to remind you about the systems we have put in place so that your child can work from home using the Horizon Student Hub. This can be accessed by visiting the college website at www.horizoncc.co.uk and clicking on Student Hub. Students can use this to access any e-mails that contain work and/or instructions sent by their teachers. If you have any questions about using the Horizon Student Hub, then contact college via e-mail info@horizoncc.co.uk.

Thank you for your continued support. I will be in touch tomorrow with further details.

Yours sincerely

Mrs C Huddart

Principal

Executive Principal: Mr Nick Bowen

Principal: Mrs Claire Huddart

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